

Government of India  
Ministry of Urban Development  
Land & Development Office  
Nirman Bhawan, New Delhi.

No.24(276)/2012-CDN/

Dated: 22/8/2012

OFFICE ORDER No. 4/2012

SUB: Amendment in the policy of sub-letting by socio-cultural institutions in respect of lands allotted by the Land & Development Office and Delhi Development Authority.

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The following amendment is being made to the Office Order No.24(276)/99-CDN/16 dated 17.01.2008 and will be applicable in case of socio-cultural institutions which are exempted under the Income Tax Act, 1961:-

1. Any institution exempted under Income Tax Act, 1961 shall be permitted to sub-let up to 50% of the total built up space.
2. In all such cases of permitted sub-letting as in point 1 above, 10% of the rent realized by the lessee/allottee institution shall be payable to the Lessor/Land owning agency based on the rent deed.
3. Sub-letting will not be permitted for running of shops, restaurants, showrooms or for any organization involved in any industrial or manufacturing activity or any other activity causing noise or pollution or disturbing the environment of the area in any way.
4. A period of two years from the date of issue of these guidelines/or date of completion of earlier rent agreement whichever is earlier would be available to the allottee institution to:
  - (i) Remove the permissible tenant/organization from the area in excess of 50% of the built up space.
  - (ii) Remove the non-permissible tenant/organization from the area completely.
  - (iii) Apply to the Lessor/Land owning agency for prior permission for sub-letting the space as per revised policy.

Contd...2.

5. In case the sub-letting is not brought within the permissible limit of 50% within two years from the date of issue of these guidelines, the Lessor/Land owning agency shall be at liberty to take action, as may be deemed fit, including inter- alia, cancellation of the allotment.
6. All other provisions of Order No.24(276)/99-CDN/16 dated 17.01.2008 will remain applicable.
7. This issues with the approval of the Competent Authority.



(Mahmood Ahmed)  
Land & Development Officer

Copy to:

1. PS to Hon'ble Urban Development Minister
2. PS to Hon'ble Minister of State (Urban Development)
3. Sr.PPS to the Secretary, Urban Development
4. PS to Additional Secretary, Urban Development
5. Vice Chairman, Delhi Development Authority, Vikas Sadan, INA, New Delhi.
6. PS to Joint Secretary (L&W), Urban Development.